

Grey Cloud Elementary PTA Board Meeting | October 8th, 2019

Attendance: Katy Erling, Karri Norris, JoAnna Collins, Karyn Ekelin, Marissa Genereux, Laura Loshek, Jenna Downs

1. Accounting--Budget
 - a. Purchase 2 iPads for PTA: where should we purchase?
 - i. Can buy through district
 - ii. Allows us to be on the district network
 - iii. Approximately \$299/iPad
 - iv. Money to come out of Operational Expenses line item
 - b. Taxes
 - i. Everything sent to Greg's Taxes
 - ii. Still pulling receipts from when treasurer position was in flux
 - iii. Researching how we figure checks issued in one fiscal year but cashed in another, it's causing income/expenditures to not match up.
 - iv. Going forward, Karen has set up a comprehensive, monthly system to make sure income/expenditures are matched up monthly instead of yearly at tax time.
 - v. What should we do for non-cashed checks?
 1. Change last date checks can be issued or contingency requests/field trip requests can be made to an earlier date--currently end of May, change to April 15th
 2. Will look into the fee associated with canceling checks
 3. 3 outstanding checks in-house from last fiscal year. We will reissue those checks at this time, however moving forward checks need to be cashed within 30 days or they will be considered void.
 - vi. Student count for Staff Funding is due by October 1st.
 - vii. Mobile payments
 1. Old National Bank--\$10/month fee for using their app to take online payments. 2.65% + \$0.19 per card swipe vs. 3.5% + \$0.19 for entering cards manually
 2. There is a cost to purchase the card swiper; we are going to see if the bank might be willing to donate one or give it at reduced cost.
2. Recap Events-Culver's Night went very well with adult runners volunteering.
3. Upcoming Events
 - a. Culvers Community Night--Oct. 15 5-7pm--runners needed.
 - b. Picture Retake Day--Oct. 22, 3 volunteers available at this time
 - c. Harvest Hop=Oct 25th 6-8pm, volunteers needed, Marissa will be sending out Sign Up Genius
 - d. Box Tops Contest--November