

Grey Cloud Elementary Site Team Constitution

Ratified on: February 2011

Definition: Site Team is a decentralized form of decision making in which decisions traditionally made by the district and building level administrators are shared with those stakeholders closely affected by the decision. The stakeholders are building employees, parents and community representatives and, as appropriate, students.

The Site Team will base its decisions on the mission, beliefs and goals of Grey Cloud Elementary and South Washington County Independent School District 833, to improve the quality of education.

- I. Mission Statement: The mission of South Washington County Schools is to empower all learners with the knowledge, skills, and attitudes for success.

It is the mission of Grey Cloud Elementary School to challenge students to reach their potential and to become motivated life-long learners.

We will:

- Create a safe environment that fosters support, appreciation and respect for individual differences in everyone.
- Create an atmosphere where our school family becomes aware and involved in school, community and world affairs.
- Maintain the physical structure which provides the learning environment for student opportunities to work in various educational settings.

- IIa. Membership:

- 1 Principal
- 3 Community Members within Grey Cloud attendance boundaries
- 7 Staff Member Representation
 - 2 reps from K-2
 - 2 reps from 3-5
 - 1 Special Education representative
 - 1 Specialist representative
 - 1 At-Large representative

- IIb. Definition of Roles:

- A. Group Facilitator: The facilitator is responsible for developing meeting agendas, facilitating the meeting, and attending the DSN meetings.
- B. Recorder: The recorder is responsible for taking the minutes and the timely distribution of minutes.
- C. Communicator: Review minutes and site team actions with the staff at the staff meeting.
- D. Members: Active participation at the site team meetings. Responsible for gathering feedback, input, and reporting meeting details to their representative groups. Members are also responsible for mentoring new members.

III. Process for representative election:

- A. The team will appoint a sub-committee to oversee the election process.
- B. Members will be elected by the groups they represent. There should be no more than one representative from any one grade level.

IV. Terms of Service:

1. Staff member positions are elected on a rotating three year term.
2. Positions are limited to no more than two consecutive terms.
3. Community members are elected for a two year term.

V. Decision Making Method:

- A. The Team will seek input from the groups they represent.
- B. A quorum of five must be present for a vote; final decisions will be made by a 3/5 vote of those members present.
- C. Each member will have one vote.

VI. Amendment: The process for amending the constitution will be determined by the majority vote of the stakeholders.

VII. Annual Review: The Site Team will review the constitution annually during our May meeting. Any proposed changes will be approved by the majority of stakeholders.