



**\*\* DRAFT \*\***

## **PTA General Membership Meeting Minutes**

November 13, 2018

**Board Members in Attendance:** Laura Loshek, Marissa Genereux, JoAnna Collins, Katy Erling, Jenna Downs, Erin Wheeler, Sharon Deziel

**Additional Members/Attendees:** 11

### **Standing Items:**

1. Presidents Call to order - Katy Erling at 4:36 PM
2. Five Minutes of Fun - Laura Loshek (activity with date on penny)
3. Approval of October Meeting Minutes - Sharon Deziel
  - Motion to approve Oct meeting minutes with addition of Erin Wheeler to board attendance, and update # of other members in attendance by Katy Erling, seconded by Christina Oye, motion passed.
4. Principal's Report - Laura Loshek
  - Book Fair a big success; sold about \$9,500 highest ever; benefits Media Center with next Book Fair benefitting guided reading books
  - Free apple given away at conferences to emphasize Mealtime Challenge activities that were sent home with every student
  - November is "Grateful at Grey Cloud" month leading into December's "Celebrating Everybody" month
5. Communicator's Report - Marissa Genereux
  - Dr. Jacobus spoke about focusing on culture/climate of students to be more inclusive
  - SPARK is an online resource program for use by staff - idea is posted and staff can vote on it
  - Discussed No Kid Hungry & SoWashCo CARES; 1 in 5 students qualify for free/reduced meals; 2 schools in our district over 50% of student body qualifies; No Kid Hungry winter food packing event from 6-8 pm on 11/14
  - Comment some PTA's are using Facebook Live for meeting participation
6. Volunteer Coordinator's Report - Karri Norris - Marissa Genereux
  - Need volunteers for vision screenings on Nov 27 - no experience needed; posted on Sign-Up Genius
7. Treasurer's Report
  - 2018/2019 budget presented & discussed for approval; amount based on actual bank totals; line item changes discussed
  - New: line item to cover board member PTA dues; Back-to-School Staff Lunch line item - separated from Principal's Fund
  - Clarification that Recess Equipment is for balls, jump ropes, etc. and not playground secured equipment; buying through Gopher Sports enables replacement of damaged recess equip. so more items can be purchased
  - Scholarship/Student Needs: \$632 has been spent to purchase winter gear for GC students through SoWashCo CARES; amount over \$600 will be taken from contingency fund
  - Every teacher received \$9/student discretionary (Staff Funding) - used for classroom incentives/events/gift-making (reduced due to smaller student body this year)
  - Motion to approve adoption of 2018/2019 proposed budget by Michelle Ferlaak, seconded by Emily Stelter, motion passed.

## A. Contingency Requests:

### First Grade - Fluid Literacy Program

- \$3,684.20 requested from Amanda Sardeson for a fluid literacy program serving entire first grade to provide classroom continuity; follows guided reading and BAS testing; attempted funding through Donor's Choose
- Will use for shared reading & guided (small group) reading; will look at K-level eventually too; part of the balanced literacy program; will improve quality; some schools have purchased already; excellent brand (Fountas & Pinnell)
  - Discussion over district funding; priority going towards new math curriculum; clarification if PTA purchases this is not detrimental to district funding opportunities in the future
  - Offers 65 titles/6 small group books for every large book
  - Clarification PTA is required to carry over \$10K in contingency (typically it's around \$13K)

Motion to approve contingency request for \$3,684.20 to purchase fluid literacy program for first grade by Heather Fairbanks, seconded by Michelle Ferlaak, motion passed.

### Second Grade - Time 4 Kids Subscription

\$145.00 requested by Corey Wirth to purchase this non-fiction publication for second grade enrichment for 60 copies to be shared.

- Lauri Marquardt (second grade teacher) explained this would be for a 1x/wk, 1-year subscription; they have printables & quizzes avail. w/ subscription; useful to discuss author's purpose, cause & effect, and every student has access to digital version
- Discussion over benefit for every student to have one; take one home; cost estimate \$519 for full year/every student - pro-rated \$272.25 for remainder of year (exact cost to be clarified)

Motion to approve expenditure up to \$519 to cover this year's subscription by JoAnna Collins, seconded by Christina Oye, motion passed.

### Grey Cloud Emergency Response Team - Response Kits Update

\$325 requested to provide items for stocking/updating all classroom emergency backpacks.

- Items include such things as flashlights, TP, first aid supplies; new backpacks for rooms added/divided

Motion to approve \$325 for stocking/updating emergency response packs by Michelle Ferlaak, seconded by Tara Hall, motion passed.

## **New Business/Updates:**

1. Box Top Contest - Michelle Ferlaak
  - Last day to collect: Nov 30, Michelle to order pencils for participation reward; pizza party for winning class Dec. 21; consider 2nd place prize
2. Winter Gear
  - See Treasurer's Report/Budget for details
3. Prairie Fire Theatre
  - Grades 2-5 can participate; performance Feb. 9 at Oltman; "Tom Sawyer"; info to go out after winter break; Oltman's theater seats 400
4. Restaurant Proceeds
  - Chipotle: Raised \$400.71; Papa Murphy's: \$103.39; looking for a date in March for Famous Dave's - would be dine-in only (maybe a Thurs. night basketball game) - Laurie Marquardt offered to check into Papa Murphy's in Feb. will change from Feb. 13 to Feb. 6
5. Culvers & Restaurant Nights:
  - Dec - none; Jan 29 - Culvers 5-7pm; Feb. 6 all day - Papa Murphy's; March - none; April 16-Culver's 5-7 pm; May 2 all day Papa Murphy's
6. Fundraiser Committee: Will begin meeting in Jan.

# Grey Cloud Elementary PTA

General Membership Meeting

November 13, 2018

## Standing Items:

1. President's Call to Order
2. Five Minutes of Fun: Penny Sharing
3. Approval of the October Meeting Minutes
4. Principal's Report
5. Communicator's Report
6. Volunteer Coordinator's Report
7. Treasurer's Report/ Budget Approval
  - A. Contingency Requests
  - B.

## New Business/Updates:

1. Box Top Contest
2. Winter Gear
3. Prairie Fire Theater- Oltman February 4th-9th (Performance is on the 9th)
4. Restaurant Proceeds
5. Culvers and Restaurant Nights
  - a. **December**- NONE
  - b. **January 29th**- Culver's 5:00 p.m.-7:00 p.m.
  - c. **February 13th**- Papa Murphys all day I need to confirm this date.
  - d. **March**- NONE
  - e. **April 16th**- Culver's 5:00 p.m.-7:00 p.m.
  - f. **May 2nd**- Papa Murphy's all day

6. Fundraiser Committee

~~4. Box Top Contest~~

## Proposed PTA Budget 2018-2019

Category:	Budget:	Change:
5th Grade Recognition	\$ 400.00	\$ 50.00
Art Department	\$ 2,100.00	\$ (200.00)
Back to School Staff Lunch	\$ 300.00	\$ 300.00
Bag of Books	\$ 100.00	\$ 100.00
Bank Charge	\$ 200.00	\$ -
Board Member Dues	\$ 40.00	\$ 40.00
Classroom Periodicals-CoreClicks-SW Lic	\$ 1,000.00	\$ -
Comm. Folder and Planner Price Reductio	\$ 3,000.00	\$ 800.00
Conference Dinner	\$ 750.00	\$ -
<b>Contingency Fund</b>	<b>\$ 23,609.76</b>	<b>\$ -</b>
Crossing Guards Expense	\$ 400.00	\$ -
Field Trip Transportation	\$ 4,000.00	\$ -
Insurance	\$ 179.00	\$ -
Kindergarten Playdate	\$ 50.00	\$ -
Lyceum	\$ 3,000.00	\$ -
Math Masters	\$ 170.00	\$ -
Media Center	\$ 2,600.00	\$ (200.00)
Music Department	\$ 2,100.00	\$ (200.00)
Open House	\$ 300.00	\$ -
Operational Expenses	\$ 1,000.00	\$ -
Physical Education Dept.	\$ 2,100.00	\$ (200.00)
Principal Fund	\$ 800.00	\$ -
Printing (Copying)	\$ 100.00	\$ -
Project GO	\$ 300.00	\$ -
Reading Specialist Expense	\$ 2,800.00	\$ (200.00)
Recess Equipment	\$ 900.00	\$ 900.00
Scholarship/Student Needs	\$ 600.00	\$ 600.00
Special Education	\$ 500.00	\$ -
Staff & Volunteer Appreciation	\$ 600.00	\$ -
Staff Funding	\$ 7,110.00	\$ (657.00)
Star Student	\$ 500.00	\$ -
Starlab Substitutes	\$ 725.00	\$ -
Student Recognition	\$ 325.00	\$ -
Tax	\$ 500.00	\$ -
<b>TOTAL EXPENSES</b>	<b>\$ 63,158.76</b>	<b>\$ 1,133.00</b>

(Last year's contingency was \$18,059)